

# **JUMPSTART<sup>®</sup>**

*Transforming the lives of prisoners from the inside out*

## **Key Information about Starting a JUMPSTART State Chapter**



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## **PURPOSE OF A STATE CHAPTER**

1. To provide a 40 week intensive discipleship based program with an emphasis on re-entry preparation for individuals in prison who are 2 years or less within their max out or parole dates. JUMPSTART® [name] STATE CHAPTER will use the inmate peer led approach to leading and teaching within each correctional facility. Inmate leaders and volunteers are trained using the JUMPSTART proprietary leadership development material for the purpose of personal leadership development and class management. The classes are open to anyone who will follow the tenets of the program. The Purpose Driven Life by Rick Warren paired with the Bible and the JUMPSTART proprietary Participant Manual and the proprietary JUMPSTART Leader Manual serve as the basis of the program.
2. For some, the program continues after prison release for a 6 month or 1 year period where participants will be mentored in Christian lifestyle living, assisted with transitional housing and jobs provided by the JUMPSTART [name] STATE CHAPTER.
3. To act as a catalyst within the Body of Christ to stimulate a vision, to create a spirit of cooperation, and to implement an ongoing strategy to help ex-offenders transition from incarceration to a Christ honoring lifestyle.
4. To honor and glorify the Lord Jesus Christ in its operation and through its finances, in the hope that many people might come to know Jesus Christ as Savior and Lord of their lives.

## **EVERY STATE CHAPTER IS GOVERNED BY A LEADERSHIP COUNCIL**

### QUALIFICATIONS OF LEADERSHIP COUNCIL MEMBERS.

The operation of the JUMPSTART [name] STATE CHAPTER shall be overseen by a Leadership Council, operating as a committee of JUMPSTART, the members of which will serve at the pleasure of the Board of Trustees of JUMPSTART. The appointment of a Leadership Council member is not based on popularity but the outstanding qualifications which complement the activities of the member, unselfish dedication, and a willingness to serve our Lord Jesus Christ.

## **STEPS INVOLVED IN STARTING A STATE CHAPTER**

1. Review this document in its entirety to gain information pertaining to frequently asked questions, costs, timeline, etc. related to starting a state chapter.
2. Set up an introductory call with JUMPSTART USA President, Tommy Moore, to discuss your interest and the specifics involved in pursuing a state chapter.
3. Schedule a meeting at JUMPSTART in South Carolina where you will meet JUMPSTART USA leadership team members and discuss the next steps required to start your state chapter.

### **WHAT IS NECESSARY TO START A CLASS?**

1. Warden and chaplain need to be briefed on program and make a commitment to having class each week for the purpose of conducting a successful program.
2. Establish a Memorandum of Understanding with the Department of Corrections. In summary, it states that JUMPSTART USA via the State Department of Corrections (DOC) will provide all materials and volunteers for the program and the DOC will do their best to ensure the class is held each week.
3. Inmate leaders complete a 6-week leadership module. It is best if Outside Volunteers can be a part of this training. JUMPSTART's Inside Program director is available and recommended to be present to ensure the first training process goes smoothly.

### **HOW LONG DOES THE PROGRAM LAST?**

40 weeks

### **HOW ARE PARTICIPANTS SELECTED?**

An open enrollment is held throughout the facility. First consideration is given to those who are disciplinary free one year prior to the beginning of class and to those with 1-2 years remaining on their sentence.

A participant may be removed during the class for disciplinary infractions or (3) unexcused absences.

In our experience, approximately one-half of those who begin the class graduate successfully.

### **IS JUMPSTART OPEN TO ALL FAITH GROUPS?**

A person of any faith may join the program. However, the JUMPSTART curriculum is Christian. To graduate successfully, participants must live in a manner consistent with Christian teaching.

### **WHERE DO VOLUNTEERS COME FROM?**

JS operates best with the assistance of the local church. We have developed a process and materials that are effective in getting local churches to encourage their members to get involved. An awareness kick-off event led by a staff member from JUMPSTART would be available to lead this process and facilitate it at a local church. Other prison ministries such as Kairos and Prison Fellowship are a valuable resource for volunteers.

### **WHAT IS THE INITIAL COST?**

Leadership Manuals, Participant Manuals and Purpose Driven Life books:

- If JUMPSTART USA prints and distributes:
  - Leadership Manuals: \$10.00 + Shipping
  - Participant Manuals: \$10.00 + Shipping
- If an e-copy is provided for reproduction: \$3.00 per manual to JUMPSTART USA.
- Purpose Driven Life book is \$2.50 from Saddleback.
- Partial or full cost of training expense

### **WHAT IS THE ROLE OF JUMPSTART USA GOING FORWARD?**

JUMPSTART USA will serve as a training resource for all facets of the program. We expect to have staff onsite for some of the training, and members of the State Chapter to visit South Carolina.

### **WHAT DOES OVERSIGHT LOOK LIKE?**

It is the request of JUMPSTART USA that a local leadership council be formed to provide leadership and oversight to the program. This would include recruitment of volunteers, raising of funds through Awareness events, cooperation with DOC, etc.

### **WHAT IS THE RELATIONSHIPS BETWEEN PAROLE, PARDON, and PROBATION?**

JUMPSTART SC enjoys a very close working relationship with PPP. We have met on numerous occasions so that they may have a clear and thorough understanding of what it means to be a successful JS graduate.

We request PPP be informed of who JUMPSTART is and what it means to be a JUMPSTART successful graduate.

### **ARE THERE OTHER BENEFITS TO JUMPSTART OTHER THAN THE PREPARATION FOR RE-ENTRY and REDUCED RECIDIVISM?**

Yes, JUMPSTART has an impact on prison culture as participants learn to live out what they are learning. During leadership training, the leaders learn how to be a positive influence in the lives of their peers. As the participants learn and mature throughout the program, their improved behavior impacts others in their dorms.

### **DO OTHER PROGRAMS BESIDE THE INSIDE PROGRAM EXIST?**

Yes, JUMPSTART conducts and operates an outside program. This program exists for the purpose of preparing returning citizens for re-entry. Program begins 90 days prior to release. Assists with issues such as finding a mentor, obtaining identification, locating an address, etc.

Our outside program is available to successful graduates who recognize the need for assistance with re-entry. The program consists of paid staff, housing, transportation, jobs, church involvement to name a few of the offerings. The five keys to success must exist prior to establishing an outside program. They are: daily surrender to Christ, have a job-keep a job, set and maintain a budget, have a supportive community, and have fun God's way!

Program participants pay program fees ranging from \$100.00 – \$135.00 weekly after a 30-day stabilization period and after beginning employment.

For the first 12 months, energies of the state leadership council will be exclusively focused on the launch of the Inside Program before developing the Outside Program. JUMPSTART USA will be an available resource to help develop the Outside Program when the timing is right to do so.

### **WHAT DOES THE TIMELINE LOOK LIKE?**

- 0-6 months: form leadership council, train volunteers, hold awareness events for the purpose of recruiting volunteers and financial resources\*
- 5-8 months: identify, select and train prospective inmate leaders
- 11-12 month: hold sign-up, conduct orientation of JUMPSTART prospective participants
- 20-24 months: first graduating class

\* The financial amount needed when initiating a state chapter is minimal (usually to cover cost for materials), but will change when it becomes necessary to hire an Executive Director. This should be taken into consideration when financial resources are evaluated and identified for initially supporting the new state chapter.

## EXECUTIVE SUMMARY

JUMPSTART® begins as a 40-week discipleship based intensive program with emphasis on re-entry preparation. For some, it continues as a 6 month or 1 year post release transitional housing program.

JUMPSTART utilizes an inmate peer led approach to leading and teaching within the correctional facility. Inmate leaders are trained using JUMPSTART's proprietary leadership development material for the purpose of personal leadership development and class management. The JUMPSTART class is open to anyone in a prison setting who will follow the tenets of the program. "The Purpose Driven Life" by Rick Warren paired with the Bible and JS proprietary participant manual serve as the basis of the program.

## STATE LEADERSHIP COUNCIL

Within each state, a leadership council serves at the pleasure of JUMPSTART USA, a faith-based 501c3 providing oversight to the creation and implementation of each new state. In the startup phase ( 1-3 years), each state serves as a committee of JUMPSTART USA. The Leadership Council is tasked with initiation, development and operation of JUMPSTART in their respective state. Specifically, this includes:

- Administration of policies and guidelines as agreed
- Agrees to accountability to JUMPSTART USA Board of Directors
- A fellowship of dedicated Christ followers committed to breaking the back of Recidivism
- Individual commitment to success and excellence
- Selection and oversight of an Executive Director
- It is the role of the Council to ensure diversity among potential council members ( age, race, prior incarceration, gender, geography and denomination)
- Ensure a membership of the following officers; Chair, Vice Chair, Secretary, Treasurer and Financial Secretary
- To ensure the successful implementation of ministry program and staff.
- Adhere to state requirements as it relates to operating in and with the state Department of Corrections.
- To live and operate in accordance with statement of faith.
- Annually submit council roster to JUMPSTART USA Chair

## **ROLES and RESPONSIBILITIES**

### **CHAIR**

The Chair of the Leadership Council serves as the chief servant of the council. The duties include:

- Preside over the scheduled meetings
- Cannot legally bind the organization
- Assist other roles in the successful fulfillment of their responsibilities
- Primary communicator with the JUMPSTART USA CEO
- Assure the successful implementation of partnership agreement

### **VICE CHAIR**

In the absence or disability of the chair VC shall perform duties as prescribed by Council. Does not automatically aspire to Chair.

### **SECRETARY**

Serves the Council by creating and maintaining minutes for each meeting. Distributes minutes no later than 15 days after meeting held.

- May also serve as treasurer
- Works in cooperation with Chair to assure regularly scheduled meetings
- Communicates minutes with JUMPSTART USA Secretary
- Maintains roster of Council Members

### **TREASURER**

- Abide by financial policies as outlined in Financial agreement with JUMPSTART USA
- Manage receipt of funds, bank relationships and disbursement of funds

### **FINANCIAL SECRETARY**

- Provide execution and oversight of all financial record keeping.
- Administration of QuickBooks

## **WE BELIEVE**

1. We believe the Bible is a perfectly inspired revelation of God's character and purposes and therefore serves as the ultimate foundation for all belief and behavior.
2. We believe man was created with the ability to recognize the supreme value of God. He was designed to enjoy and honor God, but has failed to do so through sinful actions and attitudes that are hostile to God.
3. We believe the universe was created by God's command, is sustained by His power, and is guided by His sovereign control over all things. As a result of man's sin, the world has experienced significant damage and thus contributes to man's suffering on earth.
4. We believe Jesus is the Son of God who has existed in equality with God throughout all eternity. He lived for thirty-three years on earth. He was conceived in the womb of a virgin and lived a sinless life that was characterized by great teaching and miracles. At the end of His life He willingly died on a cross to absorb God's wrath for our sin. He rose from the dead and ascended to heaven to affirm His triumph over evil.
5. We believe God enters into a relationship with all individuals who place their full trust and hope in Jesus Christ. This saving work of God frees the believer from sin's guilt, sin's dominance and eventually sin's presence.
6. We believe salvation occurs as the Holy Spirit persuades man to receive Christ and empowers him to honor God through obedience and service.
7. We believe that all Christ followers are connected invisibly through their faith and visibly in the local church. It is through the body life of the church that believers experience maximum growth as they celebrate and serve the Lord with one another.
8. We believe Jesus will return from heaven for the purpose of reward and judgment.  
The church will be brought into the Lord's presence and live with him forever.  
The unbelieving world will experience the painful existence of eternal separation from God's goodness and beauty.

## **Doctrinal Protection Policy**

### **Adopted by JUMPSTART Board of Trustees**

**1 January 2009**

JUMPSTART continues in its commitment to its Statement of Faith, which embodies the non-negotiable and historic beliefs of evangelical Christians.

Within the community of evangelical believers various distinctives exist which do not prevent our fellowship in the Lord and our effectiveness as evangelists.

We therefore resolve that JUMPSTART workers are qualified by their unreserved commitment to JUMPSTART's Statement of Faith and their further commitment in all JUMPSTART activities to refrain from teaching or otherwise advocating doctrinal distinctives either contrary to or in addition to the Statement of Faith

Recognizing the spiritual need of ex-offenders in our community and around the world, I would like to assist in the work of JUMPSTART.

I understand that JUMPSTART is without specific denominational affiliation and have read the Statement of Faith and Jump Start Doctrinal Protection Policy. In becoming a coworker with JUMPSTART, and in order to protect the ministry, I agree not to propagate or practice in JUMPSTART ministries any distinctive or controversial doctrines, methods and practices that would go beyond the JUMPSTART Statement of Faith and the approved JUMPSTART curriculum. These would include but not be limited to such things as modes of baptism, alteration of the Gospel message, speaking in tongues, interpretation of Scripture by experience, healing on demand, etc. I understand that anyone who does not adhere to this agreement cannot serve with JUMPSTART as paid staff or volunteer.

In teaching Bible lessons in core Jump Start programs I will use exclusively materials approved by Jump Start.

In offering my services I trust the Lord to make me a faithful servant, and should problems arise between Jump Start and me that cannot be fully reconciled, I will quietly withdraw to preserve the harmony essential to having an effective Christian witness.

By signing below, I indicate:

- 1) My agreement with the Statement of Faith and that
- 2) I will abide by the above Worker's Compliance Agreement, and that
- 3) I will abide by the policies of JUMPSTART as long as I am actively involved.

Signed \_\_\_\_\_

Date \_\_\_\_\_

Print Name \_\_\_\_\_

Address \_\_\_\_\_

Church Affiliation \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

This is a basic overview of the steps and documents necessary to start a state chapter of JUMPSTART.			
Start Date	Finish Date	Task Complete	Description
/ /	/ /	<input type="checkbox"/>	Call (1-888-403-3815 ext. 6) or email JS-USA President Tommy Moore <a href="mailto:tommy.moore@jumpstartvision.org">tommy.moore@jumpstartvision.org</a> for introductions and discuss your interests in JUMPSTART. Continue the communication at least monthly.
/ /	/ /	<input type="checkbox"/>	Meet with local prison staff to ensure they will be receptive to the JUMPSTART program at their institution. It is best to get a meeting with the Chaplain and Warden if possible. Link to PowerPoint to Share about JUMPSTART with Prison Staff
/ /	/ /	<input type="checkbox"/>	Recruit a New Start-up State Chapter Committee made up of at least five (5) volunteers to fulfill the required positions. <i>(From the 5 volunteers select a Chair, Vice Chair, Secretary, Treasurer, and Financial Secretary.) - Document for who/how to recruit &amp; Recruiting Resources (publicity tools)</i>
/ /	/ /	<input type="checkbox"/>	Each State Chapter Committee member should have a working knowledge of these documents:  Guiding Principles for Leadership Council Members: <ul style="list-style-type: none"> <li>• JS State Chapter Agreement</li> <li>• JUMPSTART Statement of Faith</li> <li>• Bank and Accounting Procedures</li> <li>• JS State Chapter Agreement EXB C</li> <li>• JS State Chapter Operating Procedures EXB B</li> <li>• Chapter Trademark and Copyright License Agreement</li> </ul>
/ /	/ /	<input type="checkbox"/>	Contact JUMPSTART to: <ul style="list-style-type: none"> <li>• Begin legal registry of JUMPSTART doing business in your State</li> <li>• Request JUMPSTART NEON (the financial management software used to record and track donations and generate donor appreciation letters) for fundraising</li> <li>• Obtain copies of all three program manuals (JUMPSTART Participant, JUMPSTART Leadership and JUMPSTART Outside )</li> <li>• Develop an account in case management software Apricot</li> </ul>

This is a basic overview of the steps and documents necessary to start a JUMPSTART discipleship class.			
Start Date	Finish Date	Task Complete	Description
/ /	/ /	<input type="checkbox"/>	Launch Plan - Ideas and Tasks Before First Leadership Class
/ /	/ /	<input type="checkbox"/>	Begin recruiting volunteers to conduct JUMPSTART programs in the area close to the prison. It is typically best to recruit potential volunteers to a lunch and learn and then sign them up for in-person or online training.
/ /	/ /	<input type="checkbox"/>	Training Volunteers- links to page outline training platform
/ /	/ /	<input type="checkbox"/>	Tasks Before First Leadership Meeting
/ /	/ /	<input type="checkbox"/>	Outline for First Leadership Meeting
/ /	/ /	<input type="checkbox"/>	Begin recruiting and training volunteers to conduct JUMPSTART programs in your state utilizing the tools we will provide you

## JUMPSTART Picture of the Future

### VISION

We imagine a day when the back of recidivism is broken in our state, our nation and beyond.

### MISSION

In partnership with donors, churches, and community partners, we are discipling the incarcerated and assisting returning citizens with re-entry services.

### BELIEF

God's future is greater than our past.

### CORE VALUES

Accountability  
Responsibility  
Authority



# JUMPSTART®

*Transforming the lives of prisoners from the inside out*

## KEYS TO SUCCESS

Daily Surrender to Christ  
Finding and Keeping a Job  
Setting and Keeping a Budget  
Developing a Solid Support Team  
Having Fun God's Way

### OUR GOAL

100%  
Success  
for Those  
Who Choose  
to be  
Successful